

October 17, 2016

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:04 p.m., by Chairman, Doug Path

Present: Doug Path, Paul Steele, and Dan Olson

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Amber Dvorak: Humane Office. Absent: Cedric Schnitzler and Rod Sherwood

Possible Corrections and Approval of August 22, 2016 Meeting Minutes.

A **Motion** was made by Paul Steele and seconded by Dan Olson to approve the minutes from the August 22, 2016 meeting. Motion carried, 3-0.

Public Comment (3 minutes each): None

Public Hearings

Application for **Thomas Gerke** for a **conditional use permit** for a small business-transportation company on property located at 21102 Kettle Rd, Norwalk, WI, in part of the SE1/4, of the SW1/4, Section 7, T16N, R1W, in the Town of Wilton, Tax Parcel ID# 048-00143-0001 & 048-00143-0002. The adjoining land use is agricultural.

Mr. Gerke was not present.

Alison spoke to the committee and public regarding Mr. Gerke's intend for his small business. Mr. Gerke has been running his trucking business but was not aware that he needed a conditional use permit and is following through at this time to be compliant with the county ordinances.

The Town of Wilton sent a letter in regards to the request for the application. They recommend approval of the conditional use permit with three conditions.

- 1) To haul up to 40 tons from Kelp Ave to the driveway located at 21102 Kettle Rd. Currently Kettle Rd is banned as a 10 ton rd.
- 2) To follow seasonal road bans according to County and Town standards.
- 3) To not haul going south down Kettle Rd from the driveway at 21102 Kettle Rd.

Discussion was held:

The committee had several questions regarding Kelp Ave and the restrictions on the road. They also had some questions for Mr. Gerke who was not present to answer those questions. Doug Path will be contacting the Town of Wilton as well as the Town of Ridgeville regarding concerns with Kelp Ave and restrictions involved. The committee also requested that Mr. Gerke be present to answer other questions.

A **Motion** was made by Paul Steele, seconded by Dan Olson to postpone the Public Hearing on the Conditional Use Permit application for a small business-transportation company at 21102 Kettle Rd, Norwalk WI. Until the November 21st meeting. Motion carried, 3-0.

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Application of **Moses J. Yoder** for a **conditional use permit** for a cabinet shop on property located at 20495 Co Hwy MM, in part of the SE1/4, of the SE1/4, Section 8, T16N, R1W, in the Town of Wilton, Tax Parcel ID# 048-00170-0002, 41.35 acres. The adjoining land use is agricultural.

Mr. Moses Yoder and his son Abraham were present for their application to obtain a conditional use permit for a cabinet shop. Mr. Yoder explained that his son is interested in building cabinets for a business. They obtained a zoning permit to construct the building and are now requesting the conditional use permit to operate a cabinet shop out of it.

A letter was received from the Town of Wilton. The Town recommended approval.

Discussion was held:

A **Motion** was made Paul Steele, seconded by Dan Olson, to approve Conditional Use Permit for a cabinet shop on property located at 20495 Co Hwy MM, Town of Wilton. Motion carried, 3-0.

Dog Control:

Replace fencing for play yards:

Amber Dvorak was present to explain the need for replacing some of the fencing at the dog shelter. Currently they are having to use zip ties to hold some of the fencing together and also have some wood and cement blocks in front of where the dogs are escaping from, primarily the little dogs. Some of the dogs are also getting their heads stuck in the bad fencing.

There were two quotes received for the fencing. One was from Phillips and the other one was from Moe's. Both quotes were close to \$3500.

Discussion was held.

The committee inquired to see if materials could be bought and possibly having volunteer's, 4H group, etc., put in the fencing. They felt that the quotes were rather high. Further discussion will be addressed at the November meeting.

Lobby/Office addition:

Amber also addressed the committee and informed them about the project that was just completed. Mark Sherman and a group of volunteers from the Fort McCoy engineer brigade built an open shelter over part of the play yards for the dogs. This will provide shelter from rain, hot sun, etc.

Amber introduced Mark Sherman, husband of Karri Sherman one of the oncall workers at the shelter, who was present to the committee and public to explain the Lobby/Office addition project. Mark explained that the same group of volunteers through the Fort McCoy engineer brigade would like to volunteer their time and again willing to volunteer what materials they can. They will be doing the concrete and the roof. They are looking at building a 14 x 16 feet addition for the shelter. This would be used for office and lobby space while the existing office would be converted into an exam room for the vet and a meet and greet room for potential adopters. Currently there is no room to provide Vet services or showing dogs to the clients accept in the current Office/Lobby area which is very small.

Currently he is working with Brad Olson, an electrician from Sparta who is willing to volunteer the electrical for this project. They are looking at a start time for this project early June of 2017 if approved by the

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Committee. This project would only use donated money, materials and labor. They will be doing fund raisers and he has his own staff that would be doing all the construction.

Discussion was held.

The committee would like to have a complete drawing of the building to include all aspects of the project, electrical/heating, concrete, roofing, etc . In the past projects have been started without detailed plans which caused problems to arise during construction. The committee would like to be assured of follow through. Mark will come back to the December meeting to present the final drawing to include all aspects of the project as requested. Mark will also be checking with the contractor who is pouring the concrete to check where the abandon well is to make sure they can build on top of that. Mark is also going to check out to see if they could do the fencing if the county would be willing to provide the materials from donations.

Alison will be checking with the Highway Department and the City of Sparta regarding the addition.

Sanitation & Zoning:

Proposed amendments to Ch 47- Town veto of CUP

Alison spoke with the Committee in regards to the issue regarding the 21 day Town veto for conditional use permits. There were several members who would like to see this be removed from the County Zoning Ordinance. Some of the members feel it is redundant having the 21 days after a final decision was made by the Zoning Committee.

Discussion was held.

Alison will check with Andy Kaftan regarding the legal aspect of this and get his feedback. Further discussion will be held at the November meeting.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1562.80	Sanitation	0	Sanitation		Sanitation	137.36
Zoning		Zoning	0	Zoning		Zoning	60.36
Dog Control	665.97		0	Dog Control		Dog Control	832.39
BOA	29.22						
Total	2257.99	Total	0			Total	1030.11

Vouchers were reviewed by Committee.

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, November 21, 2016 and will be at 6:00 pm at the Rolling Hills Auditorium.

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There are currently five conditional use permits to include the postponed conditional use permit from tonight for our next meeting.

A **motion** to adjourn was made by Paul Steele seconded by Dan Olson. Motion carried, 3-0.

Meeting adjourned at 7:45 p.m.

Recorded by Gretchen Jilek